

# 21<sup>st</sup> CCLC Evaluation & Monitoring Resource Links

The tables below provide links and descriptions to evaluation informational handouts, how to guides, video tutorials, templates, data entry sites, and surveys. It also provides links to PA 21<sup>st</sup> CCLC state monitoring materials.

## Informative Handouts and “How To” Guides

Evaluation Resource Links	Description
<a href="#">2023-24 PA 21<sup>st</sup> CCLC Accountability and Reporting Guide</a>  <a href="#">2024-25 PA 21<sup>st</sup> CCLC Accountability and Reporting Guide</a>	Comprehensive guides that provide instructions for grantees on how to implement federal, state and local 21 <sup>st</sup> CCLC program evaluation requirements to stay in compliance.
<a href="#">2023-24 PA 21<sup>st</sup> CCLC Reporting Summary</a>  <a href="#">2024-25 PA 21<sup>st</sup> CCLC Reporting Summary</a>	One-page guides that provide mandatory data reporting due dates for the program year.
<a href="#">Navigating the 21<sup>st</sup> CCLC Online Dashboard Guide</a>	How to guide on how to log in and enter data into the 21 <sup>st</sup> CCLC Dashboard including contact info, participation counts, center operations, partnerships and subcontractor information, and grant documents. The guide also covers how to change your password.
<a href="#">Local Evaluation Toolkit</a>	Instructions and resources to help 21 <sup>st</sup> CCLC programs and local evaluators plan and implement their local evaluations and engage in continuous quality improvement. This guide covers phases of the local evaluation process, hiring an external evaluator and what their responsibilities should be, how to use the local evaluation report template, and evaluation best practices and planning tools.

## Video Tutorials

<b>Evaluation Resource Links</b>	<b>Description</b>
<a href="#">How to Enter Center Operations in the PA 21<sup>st</sup> CCLC Dashboard</a>	10-minute video on how to enter center operations data into the 21 <sup>st</sup> CCLC Dashboard.
<a href="#">How to Use the PA 21<sup>st</sup> CCLC Grantee Evaluation Workbook</a>	22-minute video on how to enter data into the 21 <sup>st</sup> CCLC Grantee Evaluation Workbook.
<a href="#">How to Use the PA 21<sup>st</sup> CCLC GPA Calculator</a>	14-minute video on how to use the PA 21 <sup>st</sup> CCLC GPA Calculator

## Online Data Entry Site and Data Entry Workbooks

Evaluation Resource Links	Description
<a href="#">PA 21<sup>st</sup> CCLC Online Dashboard</a>	Link to the state's 21 <sup>st</sup> CCLC Data Collection Dashboard. Data entry into the dashboard is mandatory.
<a href="#">21APR</a>	Link to the federal data collection system for 21 <sup>st</sup> CCLC grantees. Annual data entry into this system is mandatory.
<a href="#">Student Data Workbook</a>	Link the mandatory Student Data Workbook that is submitted annually to the state evaluators.
<a href="#">Daily Attendance Tracking Tool</a>	Optional workbook that grantees can use to track summer and school year daily attendance.
<a href="#">Average Daily Attendance Calculator</a>	Optional workbook that grantees can use to calculate average daily program attendance.
<a href="#">GPA Calculator</a>	Optional tool that grantees can use to calculate a GPA for students who are in grades that do not have GPAs. It can convert letter grades and percentages.
<a href="#">21<sup>st</sup> CCLC Evaluation Workbook</a>	Optional workbook that grantees can use to calculate GPRA results in the format they must be reported/entered into the 21APR system. Grantees may copy their Student Data Workbook information into this workbook to make the calculations.
<a href="#">PA 21<sup>st</sup> CCLC Clearance Management and Tracking Worksheet</a>	Optional Excel worksheet that grantees can use to track and manage staff and volunteer clearances.

## Templates

Evaluation Resource Links	Description
<a href="#">Local Evaluation Report Template</a>	Local Evaluation Report Template that is mandatory for all grantees.
<a href="#">Data Safeguarding Plan Template</a>	Optional template that grantees can use to create a plan to safeguard sensitive school, teacher and student data.
<a href="#">Student Data Permission Form Template</a>	Optional template that grantees can use to obtain parental permission regarding the collection of their child's school data.

## 21<sup>st</sup> CCLC Monitoring

Evaluation Resource Links	Description
<a href="#">Grantee Monitoring Self-Assessment Tool</a>	Monitoring tool that grantees fill out prior to their in-person or hybrid monitoring visit.
<a href="#">Monitoring Itinerary Form - Virtual 2 Day</a>	Form that grantees complete prior to monitoring about days and times the grantee prefers for monitoring as well as who is required for various monitoring discussions.
<a href="#">Monitoring Documentation Folder Structure</a>	Link to the Google Folders where monitoring documentation / evidence can be uploaded by grantees prior to the monitoring visit.

## Surveys

Evaluation Resource Links	Description
<a href="#">PA 21<sup>st</sup> CCLC Teacher Survey - Word Format</a>	Paper version of the Annual Teacher Survey.
<a href="#">PA 21<sup>st</sup> CCLC Teacher Survey - Fillable PDF Format</a>	Fillable PDF version of the Annual Teacher Survey
<a href="#">PA 21<sup>st</sup> CCLC Implementation Survey Question Guide</a>	Informative resources that grantees can use to prepare their answers for the annual Implementation Survey. This resource lists all questions that appear in the online survey and provides response options. Grantees can type their answers in the guide and enter them online or just print the guide so they know what they need to prepare for the data entry process.

## Reports

Evaluation Resource Links	Description
<a href="#">PA 21<sup>st</sup> CCLC Annual Evaluation Reports</a>	Link to the PDE website where 21 <sup>st</sup> CCLC annual reports are published.
<a href="#">PA 21<sup>st</sup> CCLC Infographics (Coming Soon!)</a>	Link to the PDE website where 21 <sup>st</sup> CCLC program evaluation infographics are published.